DIOCESAN BOYS’ SCHOOL PRIMARY DIVISION
Application Procedures of Grade One Admission 2015-2016

IMPORTANT
Please note the following when completing this Application Form:

(1) Please use a blue or black ballpen when completing the Application Form.
(2) Please fill in the details in block letters.
(3) Please put a ‘v’ in the appropriate box.
(4) The personal data provided in the Application Form will only be used for application purposes.
(5) If Parent/Guardian fails to provide the required information, the application will not be processed.
(6) All submitted documents will not be returned.

AGE ELIGIBILITY
Only boys born between 1 September 2008 and 31 December 2009 are eligible to apply.

APPLICATION PROCEDURES

(1) Parent/Guardian should submit in person the completed Application Form and copies of all relevant documents to the Primary Division. Parent/Guardian should bring along the original documents for inspection.

(2) Application Period: 5, 6 September 2014 (Fri, Sat), 8 September 2014 (Mon)
Office Hours: Monday-Saturday 9:00 a.m.-12:00 noon, 2:00 p.m.-5:00 p.m.
School Address: Diocesan Boys’ School Primary Division
131 Argyle Street, Mongkok, Kowloon, Hong Kong

(3) Documents to be submitted:
(i) the completed Application Form with one recent photograph;
(ii) a photocopy of the applicant's Hong Kong birth certificate OR
    a photocopy of the applicant's birth certificate issued by a country other than Hong Kong
    and documents permitting him to stay in Hong Kong;
(iii) a photocopy of the applicant's identity card (if applicable);
(iv) a photocopy of the identity card of the applicant's father/mother/guardian;
(v) a photocopy of any supporting document if claiming father's old boy status in the Diocesan
    Boys' School / Diocesan Boys' School Primary Division;
(vi) a photocopy of any supporting document and birth certificate of the applicant's brother if
    claiming brother's student status in the Diocesan Boys' School / Diocesan Boys' School
    Primary Division;
(vii) photocopies of the applicant's school reports of the previous year, if any;
(viii) a photocopy of the applicant's Sheng Kung Hui baptism certificate, if any;
(ix) additional information of the applicant, if any, (a maximum of 4 double-sided A4 pages / 8
    single-sided A4 pages; not including the above documents - items i to viii);
(x) 3 stamped self-addressed envelopes with sufficient postage. These envelopes will be used
    for dispatching notifications of interview arrangements and application results. Parent/Guardian
    should ensure that the address and name of the applicant provided on the stamped envelopes are correct.
(4) Non-refundable processing fee of HK$100
The school will charge a processing fee of HK$100 for each application. Payment of the fee will only be accepted through **OCTOPUS CARD**.

**INTERVIEW ARRANGEMENT**

(1) All applicants will be invited to attend the admission interview.

(2) The 1st round interview will be held in early October 2014. Applicants will be notified of the details in due course.

**RESULT OF APPLICATION**
Parent/Guardian will be notified of the result of the application by mail in mid December 2014.

**GUIDELINES FOR FILLING IN THE APPLICATION FORM**

**Item 1** The name entered must be the same as that on the applicant’s Hong Kong birth certificate or other identity documents (e.g. Hong Kong Identity Card, Passport, Document of Identity, etc.)

**Items 4-8** If the applicant was born in Hong Kong, please submit a photocopy of his Hong Kong birth certificate and Hong Kong identity card (if any). If the applicant was born in another place, please submit a photocopy of his birth certificate issued outside Hong Kong. If the applicant has a passport, Hong Kong identity card or other valid identity documents (e.g. Document of Identity, One Way Chinese Exit Permit, etc.), please also submit the photocopies of the relevant documents. The photocopy of his passport must show that leave has been given for him to stay in Hong Kong.

**Items 13-14** The names of the parents entered must be the same as those appearing on the parents' Hong Kong identity cards and those on the applicant's birth certificate.
A. Applicant's Particulars

1. Applicant's Name
   Name in English
   Surname
   Other Names

2. Date of Birth
   Day / Month / Year

3. Place of Birth
   Hong Kong (please complete Items 4 to 5)
   Other Places (please complete Items 5 to 8)
   (Please specify ______________________)

4. Hong Kong Birth Certificate No.

5. Hong Kong Identity Card No. (if any)


7. Passport No.
   (Please specify: ______________________ e.g. BNO, CANADIAN PASSPORT, etc.)

8. a. Other Valid Identity Document No.
   b. Please Specify the Type of Identity Document

9. Residential Address
   In English

10. Home Tel. No. ______________________ Religion ______________________

11. Email Address ______________________

12. a. Preschool/Kindergarten Attending ______________________
    b. Class/Level Attending ______________________
B. Parents'/Guardian's Particulars

13. Father
   a. Name in English
      SURNAME OTHER NAMES
      Name in Chinese
   b. HK Identity Card No.
   c. Occupation
   d. Company Name
   e. Office Address
   f. Office Tel. No.
   g. Other Contact No./Mobile Phone No.

14. Mother
   a. Name in English
      SURNAME OTHER NAMES
      Name in Chinese
   b. HK Identity Card No.
   c. Occupation
   d. Company Name
   e. Office Address
   f. Office Tel. No.
   g. Other Contact No./Mobile Phone No.

15. Guardian
   a. Name in English
      SURNAME OTHER NAMES
      Name in Chinese
   b. HK Identity Card No.
   c. Occupation
   d. Company Name
   e. Office Address
   f. Office Tel. No.
   g. Other Contact No./Mobile Phone No.
C. Other Information

16. Parent Working Full Time in the Diocesan Boys’ School
   Primary Division
   Parent’s Name: ________________________________
   □ No  □ Yes

17. Parent Working Full Time in the Diocesan Boys’ School
   Parent’s Name: ________________________________
   □ No  □ Yes

18. Brother(s) Studying in the Diocesan Boys’ School Primary Division
   Brother’s Name: ___________________ Class: ______
   Brother’s House in DBSPD: _______________________
   □ No  □ Yes
   □ No  □ Yes

19. Brother(s) Studying in the Diocesan Boys’ School
   Brother’s Name: ___________________ Class: ______
   Brother’s House in DBS: _________________________
   □ No  □ Yes
   □ No  □ Yes

20. Father Being an Old Boy of the Diocesan Boys’ School
   Father’s Name: ________________________________
   Year of Graduation: ____________________________
   Father’s House in DBS: __________________________
   □ No  □ Yes

21. Member of the Sheng Kung Hui Church
   Church Name: _________________________________
   Child’s Date of Baptism: ________________________
   □ No  □ Yes

D. Choice of Medium of Admission Interview

The applicant may choose Cantonese or English as the medium of admission interview. Please indicate your choice by putting a tick in the appropriate box below:

☐ Cantonese  ☐ English

* Once the application is submitted, requests for changes would not be entertained.
I declare

(1) I am the *parent/guardian of the above applicant. (*Delete as appropriate)
(2) I understand the personal data supplied will be used for admission purposes only.
(3) I agree that your school may consult the preschool/kindergarten of my child in connection with this application.
(4) To the best of my knowledge and belief, the information contained in this form is true and correct.

False information will render this application null and void.

Signature of Parent/Guardian ______________________________

Name of Parent/Guardian ________________________________

(In BLOCK letters)

Date ________________________________