

Annual Plan on the use of Capacity Enhancement Grant for the 2017/18 School Year

Name of school: Diocesan Boys' School

Means by which teachers have been consulted: Proposed Plan posted on Notice Boards in Staff Rooms and invite teachers to give opinions/suggestions

No. of operating classes: 36

Task Area	Major Area(s) of Concern	Strategies/ Tasks	Benefits Anticipated	Time Scale	Resources Required	Success Criteria	Method(s) of Evaluation	People Responsible
Curriculum development	To relieve teachers' workload so that they can concentrate on developing effective learning and teaching strategies and more diversified assessment mode	To employ four teaching assistants to provide support to teachers and senior management	<ul style="list-style-type: none"> • Teachers to be relieved of some of their workload in preparing teaching materials and performing other teaching duties • Senior management to be relieved of some of the administrative work 	1 Sept. 2017 – 31 August 2018	\$18,000 X 4 X12 = \$864,000	Percentage of teachers whose workload has been relieved to concentrate on curriculum development	Feedback from Panel Heads and Subject Teachers; Performance appraisal of the teaching assistants	Mr. K.K. Ng Mr. K. W. Cho Miss Y. T. Wong