



From : **The Headmaster**
To : **Parents, Teachers and Students of DBS**
Date : **10 September 2018**
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Please note the following:

1. **SMS**: With the adoption of the Short Message System (SMS), urgent information will be dispatched directly to parents' mobile phones.
2. **Absences from Tests and Examinations**: Tests and examinations are an integral part of formative and summative assessments, thus students are expected to attend all School assessments. Schedules will be provided in advance to prevent absences due to clashes with personal matters. Students will receive a zero for missed tests and examinations. In these cases, the School allows a formal written appeal addressed to the Headmaster which includes a completed Application Form obtainable via the School website at <http://www2.dbs.edu.hk/academics/absenceform.pdf> or via the General Office.

The Application Form should be submitted with relevant supporting documents to the Dean of Studies at least 10 working days before the scheduled test or examination. Only exceptional or unavoidable circumstances are considered acceptable excuses, e.g. the student is competing as a representative of the School or Hong Kong. Other excuses will be considered case by case and are subject to approval at the discretion of the Headmaster. Due to specific requirements set by the International Baccalaureate Organization, IB students should refer to the DBS IB Policies and Guidelines.

3. **Use of Classroom Keys**: All Class Captains (or Representatives when Class Captains are absent) have to pick up their own classroom key in the morning at the General Office. G8 to G12 classrooms must be locked by Class Captains/Representatives at 12:30 p.m.; G7 must stay in their classrooms for lunch and their classrooms will be locked at 1:10 p.m. Classrooms will be opened by Class Captains or Representatives at 1:40 p.m. The keys must be returned to the School Office immediately after school. Students must not duplicate keys or keep them overnight. All Class Captains should carry out their duties accordingly.
4. **Instrumental Class — Small Group Classes for Violin and Viola**: Every year, the School organises weekly classes for 6-10 students. Notices will be distributed in class for registration. Interested students should submit a reply slip and relevant supporting material to Miss Holly Wong (Telephone: 2768 5643) at the Music Room office on or before Wednesday, 12 September.
5. **Swimming Gala**: This annual event will be held at the Kwun Tong Swimming Pool on Friday, 21 September. All students should be present and attend the Morning Roll Call at 8:05 a.m. The Prize Presentation Ceremony will be held at 12:30 p.m. There will be no school in the afternoon. Seating plans and details have been posted on the swimming notice board and classroom notice boards.
6. **Students' Proposals for School Year 2018-19**: Class Captains should forward their proposals to the Headmaster's Office by Friday, 5 October at the latest. The School will take students' opinions and proposals into careful consideration and respond by meeting students' needs and requests with viable measures.

7. **Blood Donation:** The Red Cross will conduct a Blood Donation Day on Friday, 12 October on campus. Interested participants should collect a Parent's Consent Form from the School Nurse or General Office and return the completed form by 28 September. Please note that the Red Cross will only conduct this exercise on campus when there are 50+ participants.
8. **Junior English Oral Exams:** Students and parents of Grades 7-9 should note the following dates of the Term 1 assessments:

G7 Monday, 5 November
G8 Thursday, 8 November
G9 Wednesday, 14 November

Each oral exam is worth 10% of students' overall mark in English and will take place after school from 4:00 p.m. – 6:00 p.m. Parents should ensure that their child is available on their examination day. Students who fail to show up for the exam will be given a mark of '0'.



R.K.Y. Cheng
Headmaster



Diocesan Boys' School

Vision

The vision of our school is to equip our students with the sound knowledge, worthy qualities and dynamic social and technical skills they need to become contributors to society and leaders with integrity in a diverse and ever-changing world.

Mission

The mission of the school is to provide a liberal education based on Christian principles.

To realize this stated mission the School has set the following objectives:

- To offer a well-balanced education for the development of the WHOLE person through effective means and agreeable strategies.
- To maintain well-established school traditions.
- To nurture a unique cultural identity.
- To help students acquire critical thinking and creative skills.
- To provide opportunities for the development of good character based on Christian principles, including the following: trustworthiness, a sense of responsibility, fairness and considerateness.
- To cultivate self-respect and self-esteem through relevant activities so that each student can be a man of integrity, discipline, devotion, industriousness, courage and gratitude.
- To promote multiple intelligence so that students can fully maximize their talents.
- To equip our students to become life-long learners with a solid foundation of knowledge, essential qualities of good character and proper social and technical skills to achieve success in future challenges.