



From : **The Headmaster**
To : **Parents, Teachers and Students of DBS**
Date : **21 January 2020**
January Issue : **No. 1**
Circular Number : **SC/2001-002**

This year, there will be special arrangements for the Graduation Ceremony, to be held on 7 February 2020. For the day, G7 students do not have to come to school. G8 to G11 students will take the first four lessons, after which G11 students will stay and attend the ceremony in the afternoon. G12 students will arrive at 09:45 to take roll call for the day's events.

1. Arrangements for Graduation Ceremony on Friday, 7 February 2020:

08:05 – 08:10	<ul style="list-style-type: none">• Roll call for G8, G9, G10 and G11 students• G7 students do not have to come to school• G7 students who are 2019 graduates of DBSPD should attend the Graduation Ceremony to be held at DBSPD and<ul style="list-style-type: none">- wear secondary school full uniform (blazer and tie) and- report to the PD teachers in G6 classrooms at 09:45
08:10 – 09:05	<ul style="list-style-type: none">• Period 1
09:05 – 10:00	<ul style="list-style-type: none">• Period 2• Roll call for G12 students at 09:45• Class Teachers direct G12 students to the Hall by 10:00
10:00 – 10:20	<ul style="list-style-type: none">• Recess• Briefing for Graduation Ceremony rehearsal in the Hall
10:20 – 11:15	<ul style="list-style-type: none">• Period 3• Graduation Ceremony rehearsal
11:15 – 12:10	<ul style="list-style-type: none">• Period 4• G12 class photo-taking session
Lunch Break	
14:15	<ul style="list-style-type: none">• G12 Class Teachers distribute gowns and stoles to G12 students: 12D in 9L, 12S in 9M, 12P in 9P, 12M in 8T, 12J in 8L and 12T in 8A; 12G & 12L in IS Lab 1.• G12 students and Class Teachers line up on the school field by 14:30.
14:15	<ul style="list-style-type: none">• Roll call for G11 students
14:20	<ul style="list-style-type: none">• School bell rings
14:20 – 14:30	<ul style="list-style-type: none">• Class Teachers direct G11 students to the Hall - bring Graduation Ceremony programme
14:45 – 14:55	<ul style="list-style-type: none">• Deans parade G12 students round the School into the Hall
14:45	<ul style="list-style-type: none">• Teaching staff procession ready at covered playground under CCC
14:55 - 15:00	<ul style="list-style-type: none">• Hall procession starts
15:00 – 16:30	<ul style="list-style-type: none">• Graduation Ceremony
16:30	<ul style="list-style-type: none">• Refreshments on the Lawn. G12 students and parents especially welcome
17:00 – 19:00	<ul style="list-style-type: none">• G12 may return their gowns by 19:00 to the Biology Laboratory• Students may also return their gowns to General Office by 17:00 on Monday, 10 Feb. 2020

G11 & G12 students are reminded to wear full uniform (blazer and tie) for the G12 Graduation Ceremony.

2. Garden Fete: The school has also decided to hold our annual Garden Fete on Sunday, 1 March 2020. As such, there will be a school holiday on Monday, 2 March 2020, as the day following Garden Fete.

Please note the above dates and we look forward to seeing everyone on the hill.

R.K.Y. Cheng
Headmaster