



From : **Headmaster**
To : **All Parents, Teachers and Students of DBS**
Date : **21 August 2020**
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Please note the following:

1. Class allocation

The arrangement and criteria for tentative class allocation are detailed below. To maintain a consistent teaching and learning environment for students, G8 and 9 classes will be finalized if physical attendance of school does not resume by 14 September 2020.

| Grade (2020-2021) | Criteria for class allocation | Remarks |
|------------------------------|--|---|
| G7 | <ul style="list-style-type: none">G7 Streaming Test Results | |
| G8 | <ul style="list-style-type: none">Class in G7 (2019-2020) e.g., 7D → 8D; 7S → 8S (tentative until 14 Sept) | <ul style="list-style-type: none">Marked scripts and report cards will be distributed when physical attendance of school resumes.If physical attendance resumes on or before 14 Sept, the G8 Maths exam (2019-2020) will take place on the first day; class promotion to G8 and G9 (2020-2021) will be based on Annual Form Positions.If physical attendance resumes after 14 Sept, the G8 Math exam (2019-2020) will be cancelled; class promotion to G8 and G9 (2020-2021) will be based on original classes in the preceding year. |
| G9 | <ul style="list-style-type: none">Class in G8 (2019-2020) e.g., 8D → 9D; 8S → 9S (tentative until 14 Sept) | |
| G10 | <ul style="list-style-type: none">G10 Streaming Results | <ul style="list-style-type: none">Report cards will be distributed when physical attendance of school resumes. |
| G11 | <ul style="list-style-type: none">Class in G10 (2019-2020) e.g., 10D → 11D; 10S → 11S | <ul style="list-style-type: none">Marked scripts and report cards will be distributed when physical attendance of school resumes. |
| G12 | <ul style="list-style-type: none">Class in G11 (2019-2020) e.g., 11D → 12D; 11S → 12S | <ul style="list-style-type: none">Report cards will be distributed when physical attendance of school resumes. |

2. First Day Arrangement (1 September 2020)

Class teacher periods will be held online according to the following schedule:

| Class(es) | Time |
|-------------|---------------|
| 7D | 09:00 – 10:00 |
| 7S | 09:20 – 10:20 |
| 7G | 09:40 – 10:40 |
| 7P | 10:00 – 11:00 |
| 7M | 10:20 – 11:20 |
| 7L | 10:40 – 11:40 |
| 7A | 11:00 – 12:00 |
| 7J | 11:20 – 12:20 |
| 7T | 11:40 – 12:40 |
| Grades 8-12 | 10:00 – 11:00 |

3. Arrangements for online live lessons

Before physical attendance of school resumes, live lessons will be conducted according to the following arrangements:

- Live lessons will follow a special half-day timetable. Students are required to closely follow the timetable, which can be downloaded from the school's website.
- Afternoon sessions (14:30 – 16:00) are reserved for supplementary lessons, quizzes and tests, etc. Concerned students will be notified by their respective subject teachers.
- Roll-call will be taken every lesson.

Students are required to observe the following etiquette when attending live lessons:

- Be punctual.
- Dress appropriately and respectfully.
- Stay in a quiet environment with minimal distractions and mute your microphone except when you speak.
- Use a virtual background if you wish to maintain privacy.
- Turn on the camera and show your face throughout the live lesson.
- Display your name in a standardized format for roll-call.

e.g., Name in full: CHAN Tai Man Peter

If you prefer to be addressed as "Peter": Peter, CHAN Tai Man



R. K. Y. Cheng
Headmaster